



MEDICAL CONDITIONS

AIM

Alstonville Nestle In Education and Care Centre will minimise the risks of medical conditions for children by:

- Collaborating with families of children with diagnosed medical conditions to develop a risk minimisation plan for their child;
- Informing educators and volunteers, of all children diagnosed with a medical condition and the risk minimisation procedures for these;
- Providing all families with current information about identified medical conditions of children enrolled at the service with strategies to support the implementation of the risk minimisation plan;
- Ensuring all children with diagnosed medical conditions have a current medical plan that is accessible to all staff
- Ensuring all staff are adequately trained in the administration of emergency medication.

EXPLANATION

Medical conditions include, but are not limited to asthma, diabetes or a diagnosis that a child is at risk of anaphylaxis. In many cases these can be life threatening. Our centre is committed to a planned approach to the management of medical conditions to ensure the safety and well-being of all children enrolled. Our centre is also committed to ensuring our educators and staff are equipped with the knowledge and skills to manage situations to ensure all children receive the highest level of care and to ensure their needs are considered at all times. Providing families with ongoing information about medical conditions and the management conditions is a key priority.

IMPLEMENTATION

Upon enrolment, the Director will recognise children with diagnosed medical conditions and ensure they are made aware of this policy.

Families will be asked to provide:-

December 2011 1
February 2013
February 2014
February 2015
February 2016

To be reviewed February 2017

- A medical management plan of the child's condition as outlined by a doctor.
- The symptoms and treatment clearly outlined in a plan
- Practices and procedures required to manage the condition
- Medication (if necessary) to be brought to the centre when the child is in attendance in the event it is required.

Educators will be:-

- Made aware of the medical management plan by the Director
- Educators will be adequately trained in procedures contained in the plan

In the event of a child being enrolled with an anaphylaxis or other such life threatening condition that is stimulated by an avoidable food item or other such product, then further negotiation will be undertaken with the family and staff with the view that possibly that item needs to be prohibited or managed by centre staff. If this is the case, all families will be advised.

COMMUNICATION AND DISPLAY OF MEDICAL INFORMATION

The Nominated Supervisor will:

- Ensure that all plans are current and kept up to date;

ASTHMA AND ANAPHYLAXIS MANAGEMENT

The Nominated Supervisor will:

- Ensure all educators are adequately trained in the management of asthma and anaphylaxis, and training includes identifying medical emergencies
- Ensure all staff are adequately trained in the administration of emergency medication such as the Epi-Pen or asthma medication.

Educators and staff will:

- Be alert to the immediate needs of children who present with symptoms of anaphylaxis and asthma
- Administer emergency medication in accordance with their training, as required.
- When medication is administered by staff a Medication Record form will be completed for the parent to sign as confirmation of the medication being administered.
- If further medical intervention is required, a copy of the medical record form will be passed on to medical staff.

SELF ASSESSMENT

- Educators respond in an effective manner to any medical conditions incident, and documentation is completed, shared, and stored as appropriate
- Medical Plans are effective and up to date.
- Analysis of medical plans will guide reviews of procedures and policy amended if required.

SOURCE

Education and Care Services National Law Act 2010
Education and Care Services National Regulation 2011
Community Childcare Sample Medical Conditions Policy

REVIEW

Annually
To be reviewed February 2017